



VERIFICATION OF SUPERVISED EXPERIENCE for a Qualified Mental Health Professional – Adult (QMHP-A)

1. If you have a master’s or bachelors in human service or related field, hold a Virginia RN license or hold an Occupational Therapist License in Virginia, you must complete 1,500 hours of experience.
2. If you have a bachelor’s degree that is not in a human service field, you must complete 3,000 hours of experience.

(If you did not complete your experience under one supervisor and one worksite, please provide additional verification of supervised experience form(s) to provide evidence that you completed the required experience hours.)

Name of Applicant (First, Middle, Last)		Applicant’s Email Address	
Information about QMHP Supervisor: (All questions must be answered. Incomplete forms will not be considered.)			
Supervisor’s Name: (First, Middle, Last)			
Supervisor’s Email:		Supervisor’s Phone Number:	
Do you hold a active, unrestricted <u>Virginia</u> license as a mental health professional?			Yes No
If yes, License Number: _____			
Please note: Supervision from an out-of-state supervisor cannot be considered.			
If you do not hold a <u>Virginia</u> mental health license, are you under Board approved supervision as a resident or supervisee as a pre-requisite for <u>Virginia</u> licensure?			Yes No
If yes, by which Board? Counseling Psychology Social Work			
Verification of Experience for QMHP-A			
Business/Agency Name of where applicant gained experience towards QMHP-A			
Business/Agency Address of where applicant gained experience towards QMHP-A			
Dates of Experience: From (mm/dd/yyyy):		To (mm/dd/yyyy):	
Did the applicant provide direct services to individuals as part of a population of adult with mental illness in a setting where mental health treatment, practice, observation or diagnosis occurs?			Yes No
How many hours of experience did the applicant receive?			hours
Supervisor’s Signature: _____ (Original signature required)			Date: _____